



**Summary of the decisions taken at the meeting  
of the Executive held on Monday 4 April 2016**

1. Date of publication of this summary: 5 April 2016
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None, however agenda item 7, Upper Heyford Masterplan, is not subject to call-in as consideration of the item was deferred to the next meeting of Executive
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 8 April 2016
4. Notes:-
  - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from Democratic Services);
  - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
  - (c) Call-in can be requested by any six non-executive members of the Council.  
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
  - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
  - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith  
Chief Executive**

<b>Agenda Item and Recommendation</b>	<b>Decision</b>	<b>Reasons</b>	<b>Alternative Options</b>	<b>Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service</b>
<p><b>Agenda Item 7 Upper Heyford Masterplan</b></p> <p>Joint report of Head of Development Management and Head of Strategic Planning and the Economy</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To adopt the Upper Heyford Framework Plan as a guideline for the purposes of Development Management</p>	<p>Item deferred</p>	<p>N/A</p>	<p>N/A</p>	<p>None</p>
<p><b>Agenda Item 8 Construction Apprenticeship and Skills Interim Planning Policy</b></p>	<p><b>Resolved</b></p> <p>(1) That the Draft Cherwell District</p>	<p>Increasing the number of new apprenticeships in England is a high profile Government objective. Cherwell District</p>	<p>Option 1: Not to progress the interim informal guidance but wait until a relevant policy can be</p>	<p>None</p>

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<p><b>Guidance</b></p> <p>Report of Commercial Director (Bicester)</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To approve Appendix 1 as guidance which will operate informally to secure construction apprenticeships and skills through the processing of planning applications by the Council, prior to informing a relevant policy within the Cherwell District Council Local Plan Part 2 and the Planning Contributions Supplementary Planning Document,</p>	<p>Council Interim Position Statement on Planning Obligations for Construction Apprenticeships and Skills, April 2016 be approved as guidance which will operate informally to secure construction apprenticeships and skills through the processing of planning applications by the Council, prior to informing a relevant policy within the Cherwell District Council Local Plan Part 2 and the Planning Contributions Supplementary Planning Document, which are currently in the early stages of preparation.</p>	<p>Council supports this aspiration. The amount of new development taking place in the District over the next 20 years or so, coupled with the evidenced shortage of construction skills provides both an incentive and opportunity to secure the provision of new construction related apprenticeships through the land use planning system.</p> <p>The Cherwell District Council Local Plan Part 1 as well as CDC's Economic Strategy contains strategic aspirations relating to the need to support an increase in skills and training within the District. The Guidance provides detail on how this overarching strategic aim can be achieved through the land use planning process.</p>	<p>included in Local Plan Part II and Planning Contributions Supplementary Planning Document. Rejected as this will present an opportunity lost and would potentially put the Council in breach of one of the key deliverables tied to the funding, which is to demonstrate measures undertaken to roll out this approach more widely than at NW Bicester.</p> <p>Option 2: Not to seek a representative on the Board of the Apprenticeship and Training Company from Cherwell District Council. Rejected as this would potentially lead to some risk for the Council in terms of being the</p>	

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<p>which are currently in the early stages of preparation.</p> <p>1.2 To request that the Leader nominates a Cherwell District Council representative on to the Apprenticeship and Training Company Apprenticeship and Training Agency (ATA) Board.</p>	<p>(2) That, after the Annual Council meeting in May 2016 the Leader nominates a Cherwell District Council representative on to the Apprenticeship and Training Company Apprenticeship and Training Agency (ATA) Board.</p>	<p>CDC is anticipating that developers will generally support the approach being promoted in this Guidance as an important and progressive initiative designed both increase the number of local skilled construction operatives available to support the building industry, as well as promoting the construction trades generally as a valuable future career path for young people. As such, the Executive is recommended to approve Appendix 1 to operate as informal guidance to secure construction apprenticeships and skills through the processing of planning applications by the Council, prior to informing a relevant policy within the Cherwell District Council Local Plan</p>	<p>accountable body for the OxLEP grant. A key deliverable of the funding is that each relevant delivery partner in the project should have representation on the Board.</p>	

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		<p>Part 2 and the Planning Contributions Supplementary Planning Document, which are currently in the early stages of preparation.</p> <p>The setting up and operating of The Apprenticeship and Training Company to manage apprenticeships on behalf of developers and their contractors is a key element of delivering the apprenticeships. This is because it will make the whole process easier for developers by acting as the apprentices' employer - rather than the developer needing to. Given that the OXLEP grant is supporting the first year or so of the Company's operation and CDC is the accountable body for this grant, as well as its strategic commitment to</p>		

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		support skills and training, it would seem appropriate that there is a CDC representative to sit on the Board.		
<p><b>Agenda Item 9 District Wide Cleansing Service</b></p> <p>Report of Head of Environmental Services</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To note the good levels of customer satisfaction (69% in 2015) with the Council's Street Cleansing service.</p> <p>1.2 To support the enforcement actions to</p>	<p><b>Resolved</b></p> <p>(1) That the good levels of customer satisfaction (69% in 2015) with the Council's Street Cleansing service be noted.</p> <p>(2) That the enforcement actions to combat fly tipping, littering and dog fouling be supported.</p> <p>(3) That the combination of education, enforcement and operational efficiency</p>	<p>To keep the District clean a range of activities are required. Removing litter &amp; fly tips quickly is important but if residents can be educated to be responsible with their waste the amount of fly tipping and litter can be reduced. For those who wish to ruin the environment through selfish actions, an enforcement team investigates all fly tipping and helps to reduce littering by the issuing of fixed penalty notices.</p> <p>Customer satisfaction is good with 69% achieved in 2015 a</p>	<p>Option 1: To support the activities to keep the district clean</p> <p>Option 2: To reject the activities used to keep the district clean</p> <p>Option 3: To ask officers to consider alternative improvements</p>	<p>None</p>

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<p>combat fly tipping, littering and dog fouling.</p> <p>1.3 To support the combination of education, enforcement and operational efficiency to keep the District clean.</p>	<p>to keep the District clean be supported.</p>	<p>rise from 67% in 201</p>		
<p><b>Agenda Item 10 Hampton Gay and Poyle Parish Meeting Section 109 Order</b></p> <p>Report of Head of Law and Governance</p> <p><b>Purpose of report</b></p> <p>To seek approval for the making of an order pursuant to section 109 of the Local Government Act 1972 in respect of Hampton Gay and</p>	<p><b>Resolved</b></p> <p>(1) That the making of an order in the form appended pursuant to section 109 of the Local Government Act 1972 in respect of Hampton Gay and Poyle Parish Meeting be approved.</p>	<p>A valid request has been made to the Council by the parish meeting and it is recommended that the request is granted.</p>	<p>Executive could reject the request but there are no justifiable reasons for doing so.</p>	<p>None</p>

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<p>Poyle Parish Meeting in order to vest in it certain powers of a parish council.</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To approve the making of an order in the form appended pursuant to section 109 of the Local Government Act 1972 in respect of Hampton Gay and Poyle Parish Meeting.</p>				
<p><b>Agenda Item 11 Devolution - Update</b></p> <p>Report of Chief Executive</p> <p><b>Recommendations</b></p>	<p><b>Resolved</b></p> <p>(1) That agreement be given to work with the other District Councils and partners to further develop the initial unitary devolution</p>	<p>There is clearly a lot of detail to be worked through over the coming months. The next step will be to jointly commission independent experts with our partners to produce detailed, costed plans for the preferred option</p>	<p>Option 1: Not to support the study – This is not supported as it is important that the councils are able to make an informed decision based on a sound evidence base</p>	<p>None</p>



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<p>The meeting is recommended:</p> <p>1.1 That Executive agree to work with the other District Councils and partners to further develop the initial unitary devolution proposals.</p> <p>1.2 That Executive agree that independent consultants should be jointly appointed by the Districts to undertake detailed work on viability and sustainability and governance; specialist work on collaboration around Children and Adult services; public consultation and involvement; and preparation of a revised Devolution Deal and a</p>	<p>proposals.</p> <p>(2) That it be agreed that independent consultants should be jointly appointed by the Districts to undertake detailed work on viability and sustainability and governance; specialist work on collaboration around Children and Adult services; public consultation and involvement; and preparation of a revised Devolution Deal and that Full Council be recommended to approve the addition of the pursuance of a devolution bid to the adopted policy framework and a</p>	<p>and test them against other options to ensure the best and most cost-effective solutions. It is proposed that our Council contribute up to £50,000 to jointly commission this detailed work.</p> <p>Detailed proposals will be considered by each of the Councils prior to full public consultation in the summer. We would need to be certain of the benefits for the residents of the district.</p> <p>The approval of £50,000 to fund the collective pot for the unitary bid needs Full Council approval as there is no specific approved budget that Executive can call upon – General Fund balances being the source. In addition the CDC business plan does not identify anything specific</p>		

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<p>contribution of up to £50k be made to facilitate those studies. This will be funded from General Fund balances.</p>	<p>contribution of up to £50k to be made to facilitate those studies, which will be funded from General Fund balances.</p> <p>(3) That in view of the need to confirm the Council's commitment to the joint appointment of consultants prior to the next scheduled council meeting the Chief Executive be requested to exercise her urgency action powers to implement the recommendations to Full Council in resolution (2) above in consultation with the Chairman of Council.</p>	<p>relating to the allocation of resources to devolution in general and the unitary bid in particular so Full Council needs to approve the addition of the pursuance of devolution to the adopted policy framework so that Executive can deal with any future decisions itself.</p> <p>In view of the need to confirm the Council's commitment to the joint appointment of consultants prior to the next scheduled council meeting the Chief Executive is requested to exercise her urgency action powers to implement the recommendations to Full Council in consultation with the Chairman of Council.</p>		

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<p><b>Agenda Item 13 New Woodgreen Leisure Centre Management Contract and Facility Improvements</b></p> <p>Exempt Report of Director of Operational Delivery</p>	<p><b>Resolved</b></p> <p>(1) That a contract be awarded to Parkwood Leisure Ltd for the operation of Woodgreen Leisure Centre for up to 18 years and agreed facility improvements.</p> <p>(2) That authority be delegated to the Director of Operational Delivery, the Head of Finance and Procurement and the Head of Law and Governance in consultation with the Deputy Leader and the Lead Member for Resources to finalise the contractual detail.</p>	<p>The Council through the Executive have effectively agreed a preferred scheme which only now needs approval for contract award which this reports seeks to achieve.</p>	<p>Option 1: To reject or delay the contract award. This is not recommended due to the process already undertaken and the service benefits realised through accelerating the new contract delivery timescale</p>	<p>None</p>

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